

MVSL Game Roster Printing Instructions

The following are the instructions for the printing the **Gaming Roster Form**

1) **To print the Rosters you must have a Team Manager or Head Coach or Assistant Coach account**

a) **To set up your account**

- i) Log in using your Team Manager, Head Coach or Assistant Coach Account established on the OYSA system
- ii) If you do not have an account please contact your League Registrar to set up an account.

b) **Printing the Gaming Roster**

- i) **Go to:** www.mvsl.affinitysoccer.com
- ii) **Click** the **Gaming Tab**
- iii) You can log in from this page by using the fields on the left hand side or **Click** on the Gaming Circuit listed in the Game Results Information area on the page. Make sure that you are on the **Current Tab** to display the current gaming circuits.
 - (1) Without clicking on the respective Gaming Circuit you can log in from the Username and Password fields on the Left Hand Side.
 - (2) If you clicked on the respective Gaming Circuit you can log in from the Username and Password fields on the Left Hand Side
- iv) Once into your account **Click** on the **My Account** on the Left Hand side
- v) In the **Tournament Applications/ Gaming Scoring** area find your respective team.
- vi) On the right hand side **Click** the **Schedules/Game Scoring** link.
- vii) The schedule will appear for the respective Team
 - (1) **The Game Roster Print button will only appear 4 calendar days prior to the game.**
 - (2) **Click** on the **Print Roster Button** to print the Game Roster for the upcoming Game.
 - (3) **The system will display a window with the Game Roster.**
 - (4) This will open up a PDF window from which you may print the Game Roster forms.

2) **Game Roster Instruction**

- a) Check to make sure that all of the players are on the Roster.
- b) If you did not update the Jersey numbers on the system, write in all the player Jersey numbers.
- c) If the listed coach will not be coaching the team for the respective game writes in the gaming coach along with the administrator ID# and Phone number.
- d) If the Team Manager listed will not be at the game write in the attending Team Manager's Name ID# and Phone Number.

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